

The Simon Deng Arts & Culture Exchange Fund **Guidelines for Applications for Funds 2016/2017**

Our Honorary Patron Simon Deng Li has confirmed his support for a fifth year and NZCFS invites applications from NZCFS Branches, NZCFS sub-committees, and elected Executive members. Applicants submitting more than one project should rank them in order of preference.

A priority of the fund is to promote Arts and Culture co-operation, exchange and understanding. There is provision for expenditure on fees and expenses of contractors who are also members of the Society to devise, promote and deliver arts and cultural projects. Such expenditure is not a requirement and is subject to Clause 4 of the NZCFS rules governing conflicts of interest. Applicants are required to specify the rate and quantity of the fees that are sought.

In this call the committee is looking for applications that advance existing policies and directions already approved by the National Executive, especially (but not exclusively) the youth strategy. Applicants are encouraged to submit a brief concept plan for the project prior to a full application.

The Concept plan is a key document. Specific, measurable, achievable, results, timely objectives and activities are crucial. A clear concept is THE chance to convince the panel they are considering a project of worth. The application will not proceed if the concept is not approved. It should include:

-the concept (25 words)

-summary of the project (up to 200 words): how does it meet the criteria, an indication of the activities, how and where will it be implemented, other information that identify the effectiveness of

the proposed project.

-who will participate (indicate target groups if individuals are not yet identified).

-how the outcomes of the project will meet objectives of NZCFS (up to 150 words).

-budget (estimate of total)

Deadlines:

Please submit the concept plan to DENG committee chair George Andrews gageorge08@gmail.com and copy to Simon Appleton secretary@nzcfs.org.nz by the following deadlines.

Concept Plan: **Sept 30 2016**

The committee will inform applicants of their decision by **October 10**. The deadline for successful applicants to submit a full application will be **October 25**. The committee will make its recommendation on the successful applicants to the Executive meeting of **November 12**. Applicants will be advised of the results by **November 14**.

The target timeframe for implementation of approved projects **December 2016 to June 2017** (flexible).